



Clean Power Markets, Inc.
511 Schoolhouse Road, Suite 200
Kennett Square, PA

The following procedures are for all aggregator participants in the PA AEPS program.

1. In order to become an aggregator, the aggregator must open an account on the program website (www.paaeps.com). After creating the account, log in and “Request Additional Privileges”. You can request to be a solar or wind aggregator. This will place your company name on the Public list of aggregators and brokers. Should you wish to not be placed on the public page, please contact the administrator and your company can be a “private” listing.
2. All generating systems will be required to receive individual certification numbers to assist in tracking purposes. Individual applications must be submitted for each facility you are aggregating. It is preferable that individual owner accounts are created for each system application. You can provide the facility owner with the username and password to view their account. Your personal log in will allow you to see all your aggregated systems. The facility owner account will only show individual facility information.
3. All certification numbers for the systems you register must be added to your GATS account by you.
4. All relationships between an aggregator and the facility owner must be documented. The Recognition of Assignment of AECs form (ROA) must be submitted to the Administrator prior to the issuance of a certification number. This form can be attached to your user account by utilizing the “Attachment” tool.
5. Please refer to the “Application Instructions for Solar Facilities” to register facilities.
6. All systems registered with the administrator will be subject to possible inspection. A representative will contact the system owner and aggregator to schedule a time for the inspection. The inspection will verify system output and verify system parameters.
7. Any system without a PA certification number will not be allowed to accrue credits to be used for the PA AEPS.
8. If a contract between an aggregator and a system owner is going to expire within two months, a notice will go out to the system owner and aggregator. If a new contract is not submitted by the expiration date, generation data will revert to the system owner for tracking and future crediting purposes. At that time, GATS will be notified and the system will be restricted from accruing certificates until the AEPS program administrator notifies the GATS administrator of the new contract.
9. If a system owner is in dispute with their aggregator, they can notify the AEPS program administrator. Notification will go out to the aggregator and the system owner that the administrator has been contacted. Should the situation not resolve itself within 30 days, the system generation data will be held pending resolution.
10. If there are any changes to the system including system ownership, the administrator must be contacted. Changes to the system include: System ownership, system size, inverter replacement and system shutdown for any period of time.

Program Administrator:

Dina M. Deana
deana@cleanpowermarkets.com
(877) 237-7773

Recognition of Assignment of AECs to Aggregator

Facility Name: _____

Facility Contact: _____

Facility Location: _____ Address 1

_____ Address 2

_____ City, State, Zip

Aggregator Name: _____

Aggregator Phone: _____

Name of Company Representative: _____

Type of AECs being aggregated (e.g. solar, wind, etc.): _____

Contract Expiration Date: _____

By signing this document, the facility owner _____, recognizes that the AECs generated by the facility are represented by the above named aggregator per the terms and conditions of the formal contract between the above named parties.

This document only constitutes proof of a relationship between the parties named above and does not dictate the terms of the agreement. This document is to be used by the Commonwealth of Pennsylvania to record the facility owner's name, the aggregator responsible and the contract expiration date. Arrangement for compensation for these AECs is not defined by this contract. The Commonwealth of Pennsylvania shall not be responsible for the interactions between the facility owner and the aggregator.

The undersigned state that the facts set forth in this document are true and correct and understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

Signature of Facility Owner Signature of Aggregator

Date: _____ Date: _____